



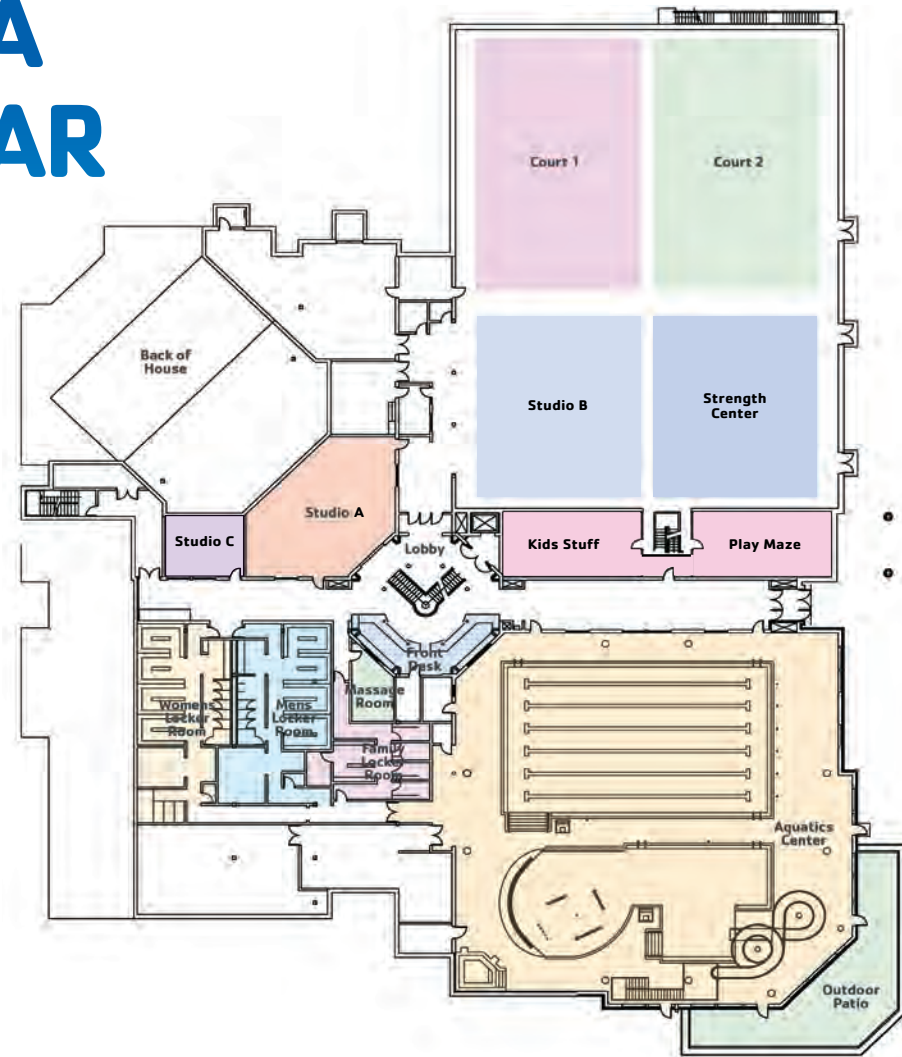
FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# MAPLEWOOD YMCA COMMUNITY CENTER

## YMCA Events

Everyone is welcome to rent event space at the Maplewood YMCA Community Center. Membership is not required. It's an affordable, centrally located option right in your community.

# SPACE FOR A SPECTACULAR EVENT



## 1st Floor

| Name                           | Amenities  | Max Capacity | Size & Dimensions                    | Rental Includes   |
|--------------------------------|--|--------------|--------------------------------------|---|
| <b>Aquatics Center</b>         | - Zero-entry, warm-water leisure pool<br>- Large waterslide that is 25 yards long<br>- Submarine with child slide in the splash pool<br>- 3'6" - 6' Lap Pool<br>- 3D Ocean View Mural<br>- Floor-to-ceiling windows<br>- Whirlpool | 425          | 12,100 ft <sup>2</sup> (110' x 110') | - Lifeguard supervision<br>- Coast Guard approved safety vests<br>- Noodle floating devices |
| <b>Outdoor Patio (by pool)</b> | - Private area off the pool  | 100          | 1,455 ft <sup>2</sup><br>Not Square  | - Patio furniture   |
| <b>Studio A</b>                | - Hardwood floors<br>- Mirrors on the walls  | 80           | 1,450 ft <sup>2</sup><br>Not Square  | - Built-in wall fans<br>- Yoga mats   |
| <b>Studio B</b>                | - Hardwood floors<br>- Mirrors on the walls  | 80           | 1,740 ft <sup>2</sup> (29' x 60')    | - Free weights<br>- Racquetballs<br>- Racquets  |
| <b>Studio C</b>                | - Stationary bicycles  | 20           | 396 ft <sup>2</sup> (22' x 18')      |   |
| <b>Kids Stuff</b>              | - Child care room  | 30           | 780 ft <sup>2</sup> (20' x 39')      | - Child toys<br>- Craft area  |
| <b>Play Maze</b>               | - Crawl-through jungle gym   | 30           | 780 ft <sup>2</sup> (20' x 39')      | - Jungle gym  |
| <b>Court #1</b>                | - Clearly marked courts<br>- Wall divider between courts   | 40           | 3,996 ft <sup>2</sup> (54' x 74')    | Both courts<br>- Basketball hoops<br>- Volleyball nets<br>- Basketballs                     |
| <b>Court #2</b>                | - Clearly marked courts<br>- Wall divider between courts   | 40           | 3,996 ft <sup>2</sup> (54' x 74')    |   |

Rental subject to availability



## 2nd Floor

| Name                                     | Amenities  | Max Capacity | Size & Dimensions  | Rental Includes*  |
|--|--|--------------|--|---|
| <b>Heritage Banquet Room (Rooms A-D)</b> | - Catering kitchen access<br>- Outdoor patio access<br>- 1,000 ft <sup>2</sup> dance floor<br>- 21' bay window | 320          | 5,143 ft <sup>2</sup><br>Carpeted 4144 ft <sup>2</sup> (74' x 56')<br>Wood floor 999 ft <sup>2</sup> (37' x 27') | - Room set-up with tables and chairs<br>- Free parking<br>- Free Wi-Fi<br>- Sound system                      |
| <b>Heritage Room A</b>                   | - Hardwood floors  | 32           | 486 ft <sup>2</sup> (27' x 18')  | - Podium<br>- Whiteboard  |
| <b>Heritage Room B</b>                   | - Hardwood floors  | 32           | 486 ft <sup>2</sup> (27' x 18')  | - Screen & projector<br>- Two handheld mics<br>- A/V tables   |
| <b>Heritage Room C</b>                   | - Large bay windows<br>- Outdoor patio access  | 100          | 2,184 ft <sup>2</sup> (56' x 39')  | - Recycling/trash collection & disposal   |
| <b>Heritage Room D</b>                   | - Outdoor patio access   | 100          | 1,960 ft <sup>2</sup> (56' x 35')  |   |
| <b>Dakota Room</b>                       | - Outdoor access<br>- Heritage Room D access<br>- Natural light<br>- Small sink                                | 25           | 340 ft <sup>2</sup> (22' x 16')  | - Room set-up with tables and chairs<br>- Wi-Fi<br>- A/V equipment<br>- Recycling/trash collection & disposal |
| <b>Woodland Room</b>                     | - Small sink<br>- Counter space<br>- Large whiteboard  | 15           | 340 ft <sup>2</sup> (20' x 17')  |   |
| <b>Maple Room</b>                        | - Overlooks the pool   | 25           | 420 ft <sup>2</sup> (28' x 15')  |   |
| <b>Gladstone Hallway</b>                 | - Skylight<br>- Overlooks Studio B   | 40           | 1,064 ft <sup>2</sup> (76' x 14')<br>Bump-outs between pillars:<br>3-14'x3' and 2-22'x2'                         |   |



## SPECIAL CELEBRATIONS

Each space at the Maplewood YMCA Community Center is a blank canvas for you to bring in the special touches you choose for your:

- Wedding reception or rehearsal dinner
- Celebration of life
- Bar/bat mitzvah
- Quinceañera

### ROOM CONFIGURATIONS

- 60-inch round tables (each seat up to eight)
- Family-style seating with rows of long rectangular tables, with seats on all sides of the table

### FOOD AND BEVERAGES

With an open catering policy, you can:

- Work with a Minnesota licensed and insured caterer to provide food and alcohol. Rental of the Full Banquet Room includes access to the catering kitchen
- Order food from a local restaurant to be delivered
- Bring in your own store-bought and ready-to-serve food (sandwich platter, fruit tray, favors, etc.)
- No crock pots allowed

### CANCELLATION POLICY

If you provide written notice to cancel your event at least 30 days before the event, you can reschedule for another date within one year of the original event date (based on availability). No refunds are available for cancellation at any time.

To schedule a tour, get a quote, or make a reservation, contact our event team at [maplewoodevents@ymcamn.org](mailto:maplewoodevents@ymcamn.org)

### ROOM SET UP AND CLEAN UP

- We will set up and remove A/V equipment, tables, chairs, recycling and trash receptacles
- Linens are available to rent for \$5 per table, or you can provide your own
- If renting by the day, you (and your caterers) can arrive as soon as the Maplewood YMCA Community Center opens that day to decorate.
- If renting by the hour, you can arrive up to 30 minutes before the start time of your event
- If you'd like to attach any decorations to the walls, ceiling or floor, you must request approval to do so, before your event
- Fog machines are not allowed
- The only candles allowed are those on a cake. No open flames may be used for decoration
- Confetti, silly string, glitter and piñatas are not allowed
- All decorations must be cleaned up by the scheduled end time of the event
- For every 30 minutes past the scheduled end time that the room is occupied, you will be charged an additional \$50 plus the hourly room rental fee
- If decorations are not removed and trash isn't properly disposed of, you will be charged an additional \$150



## MEETINGS

Each space at the Maplewood YMCA Community Center is a blank canvas for you to bring in the special touches you choose for your:

- Banquet
- Corporate meeting or conference
- Fair or exhibit
- Tournament

### ROOM CONFIGURATIONS

- 60-inch round tables (each seat up to eight)
- Family-style seating with rows of long rectangular tables, with seats on all sides of the table
- Classroom-style seating with long rows of rectangular tables with seats facing front
- Theater-style seating with long rows of individual seats facing front
- U-shaped table arrangement for rectangular tables with seats facing center
- Exhibitor booths in rows or ring around the room

### FOOD AND BEVERAGES

With an open catering policy, you can:

- Work with a Minnesota licensed and insured caterer to provide food and alcohol. Rental of the Full Banquet Room includes access to the catering kitchen
- Order food from a local restaurant to be delivered
- Bring in your own store-bought and ready-to-serve food (sandwich platter, fruit tray, favors, etc.)
- No crock pots allowed

### CANCELLATION POLICY

If you provide written notice to cancel your event at least 30 days before the event, you can reschedule for another date within one year of the original event date (based on availability). No refunds are available for cancellation at any time.

To schedule a tour, get a quote, or make a reservation, contact our event team at [maplewoodevents@ymcamn.org](mailto:maplewoodevents@ymcamn.org)

### ROOM SET UP AND CLEAN UP

- We will set up and remove A/V equipment, tables, chairs, a water station, recycling and trash receptacles
- Linens are available to rent for \$5 per table, or you can provide your own
- If renting by the day, you (and your caterers) can arrive as soon as the Maplewood YMCA Community Center opens that day to decorate.
- If renting by the hour, you can arrive up to 30 minutes before the start time of your event
- If you'd like to attach any decorations to the walls, ceiling or floor, you must request approval to do so, before your event
- Fog machines are not allowed
- The only candles allowed are those on a cake. No open flames may be used for decoration
- Confetti, silly string, glitter and piñatas are not allowed
- All decorations must be cleaned up by the scheduled end time of the event
- For every 30 minutes past the scheduled end time that the room is occupied, you will be charged an additional \$50 plus the hourly room rental fee
- If decorations are not removed and trash isn't properly disposed of, you will be charged an additional \$150



### FOOD AND BEVERAGES

With an open catering policy, you can:

- Bring in your own store-bought and ready-to-serve food (cake, sandwich platter, fruit tray, treat bags, etc.)
- No crock pots are allowed
- Order food from a local restaurant to be delivered
- Work with a Minnesota licensed and insured caterer to provide food

### PARTY ROOM SET UP AND CLEAN UP

- If you would like to attach any decorations to the walls, ceiling or floor, you must request approval before your event
- The only candles allowed are those on a cake. No open flames may be used for decoration
- Confetti, silly string, glitter and piñatas are not allowed
- We will set up and remove tables, chairs, recycling and trash receptacles
- All decorations must be cleaned up by the scheduled end time of the party
- For every 30 minutes past the scheduled end time that the room is occupied, you will be charged an additional \$50 plus the room rental hourly fee
- If decorations are not removed and trash isn't properly disposed of, you will be charged an additional \$150

### CANCELLATION POLICY

If you provide written notice to cancel your party at least four days before the event, you can reschedule for another date within one year of the original event date (based on availability). No refunds are available for cancellation at any time.





## NEARBY HOTELS

### **DoubleTree By Hilton St. Paul East**

2201 Burns Avenue, St. Paul, MN 55119  
651-731-2220  
5.2 miles away (about a 12-minute drive)

### **Holiday Inn Express**

1100 East County Road E., Vadnais Heights, MN 55110  
651-484-2400  
5.5 miles away (about a 10-minute drive)

### **Fairfield Inn & Suites**

1125 East County Road E., Vadnais Heights, MN 55110  
651-797-3008  
5.8 miles away (about a 10-minute drive)

### **Comfort Inn and Suites St. Paul Northeast**

3505 Vadnais Center Drive  
Vadnais Heights, MN 55101  
651-483-1625  
6 miles away (about a 9 min drive)

## CONTACT AND BOOKING INFORMATION

To schedule a tour, get a quote, or make a reservation, contact our event team at [maplewoodevents@ymcamn.org](mailto:maplewoodevents@ymcamn.org)

## LOCATION

The Maplewood YMCA Community Center is:

- 7 miles from downtown St. Paul (about a 13-minute drive)
- 15 miles from downtown Minneapolis (about a 25-minute drive)
- 17 miles from the Minneapolis-St. Paul International Airport (about a 25-minute drive)

### **Maplewood YMCA Community Center**

2100 White Bear Avenue, Maplewood, MN 55109  
(w) [ymcamn.org/maplewood](http://ymcamn.org/maplewood)